



**CHILDREN'S MINISTRY**

**Volunteer Positions &  
Responsibilities in a Nut Shell**

**Check In Helpers**

- Greet parents and children
- Assist parents with Check In
- Walk new families to rooms

**Door Greeters**

- Greet parents and children
- Ensure that only those with check in stickers enter
- Make sure children leave area with parents

**Small Group Leaders (2-4 Year Olds)**

- Teach from lessons provided
- Send children home to parents with matching sticker numbers
- Clean up classroom

**Small Group Helpers (2-4 Year Olds)**

- Help the Leader
- Encourage the children to participate
- Send children home to parents with matching sticker numbers
- Clean up classroom

**Nursery**

- Hold and play with babies
- Change diapers as needed
- Serve bottles and/or snacks
- Send children home to parents with matching sticker numbers
- Clean up nursery room

**Buddies**

- Be a Buddy to a child with special needs & help them participate in their classroom.
- Be a volunteer in the Buddy classroom to care for children with special needs who desire a separate room

**Small Group Leaders (K-5<sup>th</sup> Grades)**

- Greet kids as they arrive & keep attendance
- Participate in Large group time
  - encouraging children to do the same
- Oversee the safety of children while they attend
- Lead a graded small group with the activities provided
- Send children home to parents with matching sticker numbers

**Large Group Teacher (4<sup>th</sup> & 5<sup>th</sup> Grades)**

- Prepare & Teach Bible lesson from the script provided

**Large Group Host (K-3<sup>rd</sup> Grades)**

- Lead the Large group time as an MC type from the script provided

**Worship Leader (K-5<sup>th</sup> Grades)**

- Choose songs
- Lead Praise Team rehearsal
- Schedule praise team members

**Worship Helpers (K-5<sup>th</sup> Grades)**

- Attend practice sessions
- Help lead songs during Kids' Church

**Kids Church Sound Techs**

- Learn sound, lighting, and computer systems
- Run tech desk during Kids' Church

**Weekly & every other week option, Background checks required, and Training provided,**

Contact Sue Hilton,, Director of Children's Ministry. - [sue.hilton@riveroakchurch.org](mailto:sue.hilton@riveroakchurch.org)